4 June 1964

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MEMORANDUM FOR THE RECORD

SUBJECT: Meeting to Discuss Agency Name File

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1. On 2 June, under the chairmanship of Assistant to the Director [   ] a meeting was attended by [   ] of the Office of Security, [   ] of the CI Staff, Walter Pforzheimer of the Historical Intelligence Collection, [   ] of the OCR Library, and [   ] of the Public Affairs Staff (PAS).

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2. The meeting discussed an agenda drafted by Mr. Pforzheimer on 27 May for [   ] to implement the assignment given by Mr. Kirkpatrick to investigate the feasibility of setting up a centralized file of names of persons, groups, and operations connected with the Agency which had been exposed in public news media.

3. The following items relating to the composition of the registry were agreed upon:

   a. Matters relating to other intelligence agencies (DIA, NSA, etc.) will not be included.

   b. Reports relating to former OSS personnel will be included since they may still be working for the Agency or might be useful again.

   c. Since considerable material is gleaned from society pages in newspapers of interest to this project, names found there, when specifically identified with the Agency, will be included.

   d. Names of anyone identified with CIA, whether in a staff, consultant, or proprietary status, or even those who may be incorrectly identified with the Agency, will all be included, as will operations which may or may not be actually directed by the Agency, but are reported as being probably so.

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4. It was the consensus of the meeting that the PAS, which already has a nucleus of the registry in its files, would be the best place to set it up. [   ] stated, for the record, that the PAS would accept the responsibility if so directed by Mr. Kirkpatrick, but was not actively seeking to expand its activities.

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5. The following suggestions were made on how to organize the file and to ensure that maximum effort was being directed by all participants to contribute to it:

a. [ ] and Mr. Pforzheimer will study what must be done to see that DD/P stations send in material appearing in foreign news media which should be included in the registry.

b. Mr. Pforzheimer will study the problem of whether the OCR Library should step up its daily check (averaging about one man hour) of foreign English-language periodicals and then levy on DD/P more local coverage.

c. Mr. Pforzheimer will also study the following proposed contribution by other DD/I components: FDD/OCR, which in the past has sent about 75 special reports a year to DD/P's Requirements people on mentions of Agency personnel and activities in the foreign-language press, will be asked to send these to the proposed registry as well; [ ] field offices will be asked to step up their supply of relevant clippings from papers in their areas (the current list of papers screened by the PAS should be supplied to [ ] to prevent needless duplication).

d. Since the PAS currently receives copies of all incoming [ ] teletyped messages which contain mentions of CIA this will henceforth be screened for material to be included in the registry.

e. The OCI Watch Office will be reminded once again that all mentions of the Agency and its personnel in material received from AP, UPI, and REUTERS should be sent to the PAS.

f. Security and CI, which currently screen a number of newsletters and other unusual publications, will send relevant clips to the PAS. ([ ] mentioned in this connection a recent mention of [ ] in [ ]

6. Other components will initially supply material in the mentioned categories to the PAS back to 1 January 1964 if the project is implemented. Further thought will be given to the labor and cost involved in trying to retrieve material from other than the PAS prior to that date for the registry.

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7. Consideration will also be given at a later date as to whether or not the PAS should distribute to Security and CI material received for the registry from other sources [   ]

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8. For the present, [   ] has selected four professional indexers from OCR Documents Division to begin indexing the PAS clipping file backlog from 1 January to 1 May 1964 on overtime in the evenings and Saturdays. This will not only bring all the PAS files up to date, but will also provide all the latest material for the proposed registry.

STAT   cc: [   ]   [   ]